



TEXAS DEPARTMENT OF HEALTH
BUREAU OF EMERGENCY MANAGEMENT

EMS INACTIVE CERTIFICATION

PRIVACY NOTICE: With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See <http://www.tdh.state.tx.us> for more information on Privacy Notification. (Reference: Government Code, Section 522.021, 522.023 and 559.004)

All information given on this form is considered public record, with exception of social security number*.

In all cases, submit this form with the EMS Personnel Recertification Application and fee, to your local Public Health Region office. Check your choice below.

- ☐ Change **CURRENT, ACTIVE** certification to inactive. Your inactive status will be given the same expiration date as your current certification. Submit with EMS Personnel Recertification Application, application fee, as listed on application form **PLUS \$25 Inactive Administrative Fee**. Inactive not allowable for ECAs.
- ☐ Renew **CURRENT**, active or inactive certification as inactive. Submit with EMS Personnel Recertification Application, fee, as listed on application form, **PLUS \$25 Inactive Administrative Fee**. If renewing inactive certification as inactive, you do not owe the \$25 Inactive Administrative Fee. The inactive certification period begins the day after current certification expiration and is effective for 4 years. Inactive certification is renewable by repeating this process. Inactive not allowable for ECAs.
- ☐ Renew **EXPIRED**, active or inactive certification as inactive. Submit with EMS Personnel Recertification Application, late fees, as listed on application form, **PLUS \$25 Inactive Administrative Fee**. If you are applying within 90 days after expiration date, your fee is one and one-half times the normal application fee (late fee on application form). If you are applying after 90 days past expiration date, your fee is double the normal application fee (reentry late fee on application form). See application form for exact fee amount. The inactive status period is effective for 4 years from the date of issuance. Inactive not allowable for ECAs.

To gain active certification after your inactive certification: Submit recertification course certificate, EMS Personnel Recertification Application and application fee. Include **late fee** if renewing within 90 days after expiration date. Include **double late fee** if renewing between 91 days and one year after expiration date. You must also pass the department-approved written exam. Renewal requirements must be completed no later than one year after the inactive certification expiration date.

EMS INACTIVE CERTIFICATION STATEMENT

I am hereby applying for inactive certification. I understand that while in inactive status I shall not provide patient care as that of certified or licensed personnel and may only act as a bystander. Performance in any capacity regulated under the Health and Safety Code, for compensation or as a volunteer, is prohibited and failure to comply shall be cause for certification or license revocation and may be cause for denial of future applications.

I understand EMS §157.33 Certification and §157.34 Recertification and **ALL REQUIREMENTS** for reentry to active status.

Printed Last Name

First Name

Middle

Social Security #* or EMS Personnel ID#

Signature

Date

*Disclosure of your social security number is voluntary. We recommend you provide your social security number to be used as a unique identifier so as to prevent confusion among applicants of similar or same name